



BLANTYRE CITY COUNCIL

REQUEST FOR QUOTATIONS

**PROCUREMENT OF SERVICES FOR THE SERVICE OF AIR CONDITIONERS AT TOWN
HALL BUILDING PROCUREMENT REFERENCE NO.BCC/SERVICE/02/10/02**

PROCUREMENT TARGET: MEDIUM ENTERPRISES

DATE OF Publication: 10th October, 2025

1. **Blantyre City Council (BCC)** has budgeted funds for the Procurement of Services for the Service of Air Conditioners at Town Hall Building.
2. In line with section 37 of Public Procurement and Disposal of Assets Act 2025 and Para.14 of Public Procurement and Disposal of Assets. (Participation by Micro, Small and Medium Enterprises) **MSME Order 2020**, the Council wishes to invite the Medium Enterprises to collect Request for Quotation Documents (RFQ) to submit their quotations to the Council for the Service of Air Conditioners at Town Hall Building.
3. The Request for Quotation Documents (RFQ) can be collected at Blantyre City Council Civic Centre Offices, Procurement and Disposal Unit (PDU) from 8:00am to 4:30pm on Friday, 10th October 2025 to Tuesday, 14th October 2025.
4. Bidding for the procurement of service for the Service of Air Conditioners at Town Hall Building shall be conducted in accordance with Request for Quotation procedures contained in the Public Procurement and Disposal of Assets Law and Public Procurement Regulations, 2020 (Government Notice No.24).
5. Quotations clearly marked “Service of Air Conditioners at Town Hall Building” must be delivered to the Address at (7) below at or before Tuesday 14th October 2025 at **16.00 Hours** and late Quotations shall be rejected.
6. **Address for submission of Quotations is:**

The Chairperson
Internal Procurement and Disposal Committee
Blantyre City Council
Private Bag 67
Blantyre